Child Safeguarding Statement and Risk Assessment 2023/ 2024

Child Safeguarding Statement

Comeragh College is a post-primary school providing post-primary education to pupils from First Year to Leaving Certificate Year.

In accordance with the requirements of the Children First Act 2015, Children First: National Guidance for the Protection and Welfare of Children 2017, the Addendum to Children First (2019), the Child Protection Procedures for Primary and Post Primary Schools (revised 2023) and Tusla Guidance on the preparation of Child Safeguarding Statements, the Board of Management of Comeragh College has agreed the Child Safeguarding Statement set out in this document.

1 The Board of Management has adopted and will implement fully and without modification the Department's Child Protection Procedures for Primary and Post Primary Schools (revised 2023) as part of this overall Child Safeguarding Statement

2 The Designated Liaison Person (DLP) is **KEVIN LANGTON**

3 The Deputy Designated Liaison Person (Deputy DDLP) is **PAMELA CUMMINS**

4 The Relevant Person is **Kevin Langton**

(The relevant person is one who can provide information in respect of how the child safeguarding statement was developed and will be able to provide the statement on request. In a school setting the relevant person shall be the designated liaison person.)

5 The Board of Management recognises that child protection and welfare considerations permeate all aspects of school life and must be reflected in all of the school's policies, procedures, practices and activities. In its policies, procedures, practices and activities, the school will adhere to the following principles of best practice in child protection and welfare:

The school will:

- recognise that the protection and welfare of children is of paramount importance, regardless of all other considerations;

- fully comply with its statutory obligations under the Children First Act 2015 and other relevant legislation relating to the protection and welfare of children;
- fully co-operate with the relevant statutory authorities in relation to child protection and welfare matters;
- adopt safe practices to minimise the possibility of harm or accidents happening to children and protect workers from the necessity to take unnecessary risks that may leave themselves open to accusations of abuse or neglect;
- develop a practice of openness with parents and encourage parental involvement in the education of their children; and
- fully respect confidentiality requirements in dealing with child protection matters.

The school will also adhere to the above principles in relation to any adult pupil with a special vulnerability.

6 The following procedures/measures are in place:

- In relation to any member of staff who is the subject of any investigation (howsoever described) in respect of any act, omission or circumstance in respect of a child attending the school, the school adheres to the relevant procedures set out in Chapter 7 of the Child Protection Procedures for Primary and Post-Primary Schools (revised 2023) and to the relevant agreed disciplinary procedures for school staff which are published on the gov.ie website.

- In relation to the selection or recruitment of staff and their suitability to work with children, the school adheres to the statutory vetting requirements of the National Vetting Bureau (Children and Vulnerable Persons) Acts 2012 to 2016 and to the wider duty of care guidance set out in relevant Garda vetting and recruitment circulars published by the Department of Education and available on the gov.ie website.

- In relation to the provision of information and, where necessary, instruction and training, to staff in respect of the identification of the occurrence of harm (as defined in the 2015 Act) the school-

  - Has provided each member of staff with a copy of the school's Child Safeguarding Statement
  - Ensures all new staff are provided with a copy of the school's Child Safeguarding Statement
  - Encourages staff to avail of relevant training

  - Encourages Board of Management members to avail of relevant training

- The Board of Management maintains records of all staff and Board member training. In relation to reporting of child protection concerns to Tusla, all school personnel are required to adhere to the procedures set out in the *Child Protection Procedures for Primary and Post-Primary Schools Revised 2023*, including in the case of registered teachers, those in relation to mandated reporting under the Children First Act 2015.

- In this school the Board has appointed the above named DLP as the "relevant person" (as defined in the Children First Act 2015) to be the first point of contact in respect of the schools child safeguarding statement.

- All registered teachers employed by the school are mandated persons under the Children First Act 2015.

- In accordance with the Children First Act 2015 and the Addendum to Children First (2019), the Board has carried out an assessment of any potential for harm to a child while attending the school or participating in school activities. A written assessment setting out the areas of risk identified and the school's procedures for managing those risks is included with the Child Safeguarding Statement.

- The various procedures referred to in this statement can be accessed via the school's website, the gov.ie website, or will be made available on request by the school.

Note: The above is not intended as an exhaustive list. Individual Boards of Management shall also include in this section such other procedures/measures that are of relevance to the school in question.

7 This statement has been published on the school's website and has been provided to all members of school personnel, the Parents' Association (if any) and the patron. It is readily accessible to parents and guardians on request. A copy of this Statement will be made available to Tusla and the Department if requested.

8 This Child Safeguarding Statement will be reviewed annually or as soon as is practical after there has been a material change in any matter to which this statement refers.

This Child Safeguarding Statement was adopted by the Board of Management on _____
This Child Safeguarding Statement was reviewed by the Board of Management on _____

Signed: _____ Signed: _____

Chairperson of Board of Management Principal/Secretary to the Board of Management

Date: _____ Date: _____

Child Safeguarding Risk Assessment

2023 Written Assessment of Risk of Comeragh College

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools (revised 2023)*, the following is the Written Risk Assessment of Comeragh College.

1. List of school activities	❖ The school has identified the following risk of harm in respect of its activities –	2. The school has the following procedures in place to address the risks of harm identified in this assessment
Arrivals and Departures • Early Arrival • General Arrival • Early Departure • Departure • Empty school at the beginning or end of the school day.	❖ Risk of harm to inappropriate relationship/communications between child and other child or adult ❖ Risk of harm not being reported properly and promptly by school personnel ❖ Risk of student being harmed by a member of school personnel ❖ Risk of student being harmed in the school. A person outside the school community and cold be outside at the bus stop by another student ❖ Risk of bullying due to inadequate supervision of student in school ❖ Risk of harm where student finds themselves first/last in the school building ❖ Risk of falling ill while on school premises	❖ The school has in place an Attendance Policy / Strategy ❖ The school ensures appropriate supervision of students for daily arrival and dismissal as per the allocation provided under the Supervision & Substitution Scheme of the Department of Education and Skills. ❖ The school communicates annually by letter with parents/guardians regarding the school's position outside of the times covered by the allocation provided under the Supervision & Substitution Scheme of the Department of Education and Skills. ❖ Breakfast Club opens at 8.15 - students to access breakfast club only. Canteen and open area outside the canteen are only areas that are accessible until 8.40. Students can only go to lockers at 8.40. The school building opens at 8:10am every morning. ❖ Per Code of Behaviour students may only sign out with a parent during the school day (unless over 18) ❖ If a student is being sent home, they must be released into care of parent/ guardian or delegated person. ❖ If a student leaves without permission during timetabled time - parents are contacted and Gardaí may be contacted.

	❖ Risk of harm due to inadequate supervision of students	❖ School supervision is provided at the following times: 8.10-8.50a.m., morning break, lunchtime and 15 mins after school each day (no lunchtime Friday) ❖ The school has in place a Positive Code of Behaviour for students. ❖ All staff are Garda Vetted ❖ All staff have been provided with the Child Safeguarding Statement and have had appropriate training. ❖ The Child Protection Procedures for Primary and Post-Primary Schools 2017 and Children's First 2015 are made available to all school personnel ❖ School Personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children's First Act 2015 ❖ Teachers shall adhere to the Teaching Council's Code of Conduct ❖ All staff are briefed at the beginning of each academic year in relation to *Child Protection Procedures for Primary and Post-Primary Schools 2017* ❖ The school has an Anti-Bullying Policy which fully adheres to the requirements of the Department's *Anti-Bullying Procedures for Primary and Post-Primary Schools*
Toilets • Use of toilet facilities staff • Use of toilet facilities students • Use of toilet facilities visitors • Use of toilet facilities by Nonbinary/ Transgender students • Use of toilet facilities – students with additional physical needs	❖ Risk of harm due to bullying of student ❖ Risk of student being harmed in the school by another student/adult ❖ Risk of self- harm ❖ Risk of student becoming unwell [especially those with a medical condition]	❖ Toilets are designated to students by year group ❖ Designated toilets for visitors ❖ Gender neutral toilets available ❖ Toilets suitable for students with physical needs available ❖ Students' toilet use is monitored ❖ Student may carry lanyard/hall pass using toilets during class time ❖ Class register is taken every 40mins ❖ Use of phones is prohibited in the school building

Transport • School transport • Use of staff cars- medical emergency, HSCL, SC	❖ Risk of inappropriate use of phones ❖ Risk of vaping or other substance misuse. ❖ Risk of harm due to inappropriate relationship/communications between a student and another student [including bullying]. ❖ Risk of recording or sharing of inappropriate/offensive social media content	❖ All bus drivers are Garda vetted. The school shall receive confirmation from the service provider that their staff are suitably Garda vetted ❖ As per Positive Code of Behaviour and AUP phone use is forbidden (school activities) ❖ Students will not be permitted to board or remain on the bus without teacher supervision ❖ Teachers only use cars when necessary in line with best practice- no teacher is on their own with a student at any-time in a car.
ICT • Use of student images for PR purposes • Use of technology in areas other than the classroom • Use of video/photography/other media to record and communicate school news • Use of Information and Communication Technology by staff	❖ Risk of breach of GDPR ❖ Risk of harm caused by member of school personnel communicating with students in an appropriate manner via social media, texting, digital device or other manner ❖ Risk of harm not being ❖ recognised by school personnel ❖ Risk of harm not being reported properly and promptly by school personnel ❖ Risk of harm caused by students communicating with each other inappropriately through school ICT systems	❖ Opt-in / out question for parents/guardians to indicate preferences re video recording/student images ❖ Students name not to be displayed with image without consent. ❖ Opt-in / out question for parents/guardians to indicate preferences re student images each time if an image of their child is proposed being used. ❖ The school has in place Acceptable Use and Data Protection Policies in respect of use of computers, internet, social media and other technology ❖ Refer to AUP with regards guidelines in exceptional circumstances ie.Covid-19 ❖ Students are under constant supervision while accessing ICT in the school building ❖ Where there is a concern of inappropriate use of social media/online bullying, parents are immediately contacted and requested to investigate. Gardai and/or Tusla may be informed ❖ The school complies with the agreed disciplinary procedures for teaching staff.

Unstructured times and Interaction between students including but not limited to • Congregation in locker/social areas • Toilets • Dismissal of Class • Recreation breaks for students • Movement between classes, access to and from classrooms • Use of PE changing rooms • Outdoor teaching activities • Students unsupervised during timetable classes	❖ Risk of harm due to bullying ❖ Risk of harm/injury due to boisterous behaviour ❖ Risk of injury due to schoolbags not stored correctly ❖ Risk of injury due to misuse of school equipment ❖ Risk of inappropriate behaviour in changing rooms ❖ Risk of student being unaccounted for during supervised class ❖ Risk of injury when large number of students using stairways during transition between classes	❖ A comprehensive Positive Code of Behaviour policy is in place and reviewed annually ❖ As part of the code of behaviour a "report" system is in place ❖ Camera surveillance can be used to assist in investigation of breach of the code of behaviour ❖ Students are requested to walk on the left side of the corridor/stairway ❖ Students are made aware of and are expected to comply with lining up for class procedures ❖ School supervision is provided at the following times: 8.10-8.50a.m., morning break, lunchtime and 15 mins after school each day (no lunchtime Friday) ❖ Refer to attendance policy/strategy for dealing with late arrivals ❖ Changing rooms are carefully monitored ❖ Classrooms are locked between classes and at breaktimes
Positive Code of Behaviour • Application of sanctions under the school's Positive Code of Behaviour	❖ Risk of harm due to inadequate enforcement Positive Code of Behaviour	❖ Staff are obliged to consistently apply the Positive Code of Behaviour for students ❖ The Positive Code of Behaviour is delivered to students by Student director, tutor or relevant teacher and is reviewed annually

Work Experience • Students participating in work experience in the school • Students participating in work experience outside of the school	❖ Risk of harm while carrying out work experience ❖ Risk of student being harmed by a member of staff of another organisation or other person while student participating in work experience ❖ Risk of student being harmed by a customer/member of the public ❖ Risk of injury to student	❖ The school has in place a policy and procedures in respect of students undertaking work experience. ❖ All school staff members are Garda vetted and Mandated persons ❖ The student is insured during school hours to be on work placement. ❖ Students are briefed and prepared for work experience and receive a pack to support them. ❖ Personal Safety and Respectful Communication is covered in SPHE. ❖ Manual handling/First Aid/RSA courses are completed in Transition Year/LCA.
Non- teaching/admin/school staff • Non-curricular related visitor • Non-curricular related contractors present in school during school hours • Canteen staff – external company • Deliveries for BAM/Canteen • Reporting	❖ Risk of student being harmed by a volunteer or visitor to the school ❖ Risk of a student being harmed in the school by a visitor/contractor to the school	❖ The school has in place as part of the SPHE policy, procedures for the use of external persons to supplement delivery of the curriculum ❖ Contractors on site are Garda Vetted ❖ Regular contractors such as electricians/ICT Support team/photocopying personnel are Garda vetted ❖ All non-curricular visitors wear a badge so that they are identifiable to staff and students and must sign in/out at front office and are accompanied by a member of staff when they do not have garda vetted. ❖ All curricular related visitors are also required to sign in and sign out and wear a badge to identify themselves and are accompanied by a member of staff at all times. ❖ Deliveries to arrive before student's arrive to the building where possible ❖ Delivery entrance to be used and personnel to be accompanied by a member of the canteen staff ❖ Buzzer system in place to notify canteen staff when deliveries come to the front office.

Interactions between teachers and students including but not limited to: • Classroom teaching • Homework club/evening study • Outdoor teaching activities • Sporting Activities • One-to-one teaching	❖ Risk of student being harmed in the classroom by another student ❖ Risk of harm due to inadequate supervision of students in classroom ❖ Risk of harm not being recognised by school personnel ❖ Risk of harm not being reported properly and promptly by school personnel ❖ Risk of harm due to bullying of student in classroom ❖ Risk of harm in one-to-one teaching	❖ Teachers informed that they are responsible for students for the duration of their timetabled lessons ❖ All school personnel are provided with a copy of the school's Child Safeguarding Statement ❖ The Child Protection Procedures for Primary and Post-Primary Schools 2017 and Children First 2015 are made available to all school personnel ❖ School Personnel are required to adhere to the Child Protection Procedures for ❖ Primary and Post-Primary Schools 2017 and all registered teaching staff are required to adhere to the Children First Act 2015 ❖ The school adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation to recruitment and Garda vetting ❖ The school requires its teachers to comply with the Professional Code of Conduct for Teachers as outlined by the Teaching Council ❖ The school complies with the agreed disciplinary procedures for teaching staff ❖ School Management endeavours that all classrooms, meeting rooms have a glass panel in the door and that, where possible the teacher will leave the door open. The student will always sit in view of the open door/glass pane (One-to-one teaching)
Curriculum • Curricular content and/or presentation in SPHE / RSE/ Wellbeing	❖ Risk that curriculum is not covered or covered correctly ❖ Risk of students missing curriculum content due to high levels of absenteeism	❖ The school implements in full SPHE and RSE as part of the Wellbeing Programme at Junior Cycle, and SPHE and RSE at Senior Cycle. ❖ SPHE coordinator in place ❖ SPHE/RSE teachers fully trained ❖ Parents/Students have an option to opt-out of RSE

• Participation by students in religious ceremonies/religious instruction external to the school		❖ The school has a Whole School Guidance Plan ❖ The school has appointed qualified Guidance Counsellors and a qualified Psychotherapist ❖ The school has a RE Policy to cater for the inclusion of all students ❖ Students have the option to opt-out of religious instruction and ceremonies on the request of their parents/guardians. ❖ Supervision is arranged in such instances
New teachers/Student Teachers • Use of substitute teachers in the case of absenteeism or other school related business • Student teachers undertaking training placement in school	❖ Risk of student being harmed in the school by a student teacher ❖ Risk of student being harmed in the classroom by teacher or substitute teacher	❖ Class teacher to remain available in the school building and contactable during class periods ❖ Relevant documents made available to staff on the school platform. ❖ All new staff are Garda vetted ❖ All new staff are given a copy of the Positive Code of Behaviour and are supported by subject teacher. ❖ Student teachers/new staff are briefed on VSware and reporting procedures during induction meeting with management/ subject teachers. ❖ *Droichead* teachers act as a support to NQT staff
ICT • Use of technology within the classroom	❖ Risk of harm due to children inappropriately accessing / using computers, social media, phones and other devices / technologies ❖ while at school	❖ Opt-in / out question for parents/guardians to indicate preferences re video recording/student images each time if an image of their child is proposed being used. ❖ Students name not to be displayed with image without consent. ❖ The school has in place Acceptable Use and Data Protection Policies in respect of use of computers, internet, social media and other technology

ICT--- Staff	❖ Risk of harm caused by school personnel accessing / circulating inappropriate / confidential material via social media, texting, digital device or any other means	❖ Refer to AUP with regards guidelines in exceptional circumstances ie. Covid-19 ❖ Students are under constant supervision while accessing ICT ❖ Where there is a concern of inappropriate use of social media/online bullying, parents/guardians are immediately contacted and requested to investigate. ❖ The school complies with the agreed disciplinary procedures for staff ❖ Mobile phone use by staff is not permitted whilst carrying out their professional duties unless it's deemed to be necessary
Students with additional Needs	❖ Risk of harm caused by personnel not differentiating for the needs of students with Additional Needs. ❖ Management of challenging behaviour amongst students, including appropriate use of restraint where required ❖ Risk of harm to students with SEN who have vulnerabilities. ❖ Risk of distress on part of student	❖ The school has an Additional Educational Needs Policy. ❖ The school has recruited teachers with AEN training and qualifications and facilitated post graduate studies for existing staff in this area. ❖ The school appoints qualified SNAs were deemed necessary and funded by the DES ❖ Vsware platform – AEN data and resources available to appropriate staff to allow for differentiation etc. ❖ An adequate SNA timetable is in place and is adapted where necessary, to ensure adequate supervision of and care of students with AEN. ❖ Regular meetings with the AEN Coordinator and School Management. ❖ All correspondence regarding AEN students is carried out on approved Teams school platform. ❖ BFL teacher on site to support students with behavioural difficulties ❖ Support rooms available- including Comeragh Suite- designated ASD placements, the cubbie and the Student Hub (Library)

Student Support ***Counselling and one to one support*** Care of Students with ***additional needs*** • Care of students **with specific emotional or *care needs*** • **Training** of school personnel in child protection of students with specific vulnerabilities / needs such as:- - Students from ethnic minorities/migrants - Members of the Traveller community - Lesbian, gay, bisexual or transgender (LGBT) students - Students perceived to be LGBT - Students of minority religious faiths - Students in care ***Behaviour*** ❖ Care of students with **challenging behaviour** • Prevention of and dealing with alleged bullying amongst students	❖ Risk of harm in one-to-one situations ❖ Risk of harm to a child while a child is engaging with one-to-one support ❖ Risk of harm to student while a student is receiving emotional support ❖ Risk of harm not being recognised by school personnel ❖ Risk of harm to students through lack of understanding of specific needs, including sexual identity, religious and ethnic background ❖ Risk of mishandling of students with challenging behaviour ❖ Risk of harm not being reported properly and promptly by school personnel ❖ Risk of harm caused by one student to another via inappropriate social media	❖ School Management endeavours that all classrooms, meeting rooms have a glass panel in the door and that, where possible the teacher will leave the door open. The student will always sit in view of the open door/glass pane. ❖ All teachers are garda vetted and as members of the teaching council are governed by their code of ethics. ❖ A Student Support policy is in place in the school in line with the School's Mission Statement & Ethos. ❖ A Student Support Team is in place and meets on a weekly basis or as required. ❖ Staff are given the opportunity to engage in online CPD ❖ Training information is shared on Teams Staff Communication about CPD ❖ Student information is shared on a need-to-know basis on Teams to allow teachers to support students and be sensitive to their needs. ❖ BFL teacher on site to support students with behavioural difficulties ❖ Staff are trained to deal with conflict situations ❖ Restorative practice is encouraged in the school ❖ Positive behaviour checklist and strategies available for students/teachers

• Care and supporting students involved in misuse of social media • Sanctioning students involved in misuse of social media • Care of students who are Self-harming • Care of students presenting with suicidal ideation • Care of students returning from residential treatment for mental health issues • Care of students with care needs and no allocated SNA	contact, texting, digital device or other ❖ Risk of harm due to inappropriate relationship / communications between child and another child or adult ❖ Risk of harm to students using inappropriate or over- harsh sanctions for bullying/misuse of social media ❖ Risk of harm to students through lack of understanding of specific needs ❖ Risk of harm to students due to lack of shared information from parents/outside agencies. ❖ Risk of harm due to inappropriate relationship / communications between child and another child or adult ❖ Risk of not being able to contact a legal guardian where there are serious mental health, code or medical concerns	❖ Student information is shared on a need-to-know basis on Teams to allow teachers to support students and be sensitive to their needs. ❖ Student support plan and Student report card to manage risks with regards to student behaviour ❖ Positive Code of Behaviour is consistently applied by all staff ❖ Internet Acceptable Usage Policy is in place in the school, which governs the use of electronic devices in the school. It also refers to the standards expected of students in relation to their use of social media ❖ Anti-Bullying/AEN/SST policies are available to all staff and parents. ❖ Anti-Bullying procedures are adhered to in light of any alleged bullying incidents. ❖ Mental Health policy is currently being devised and school procedures will be available to staff and parents in the case where there are concerns for a student's well-being or safety. ❖ The school outlines it's expectations, in the Positive Code of Behaviour and also at induction meetings, with regards to sharing of important information by parents/guardians that could prove crucial to their son/daughter's learning needs.

• Care of students where they are living with family but not their parents/guardians • Care of students who feel unwell during the school day. • Care of students when parents/guardians cannot be contacted during the school day for medical or code related issues. • Care of students who present with symptoms of substance misuse • Students attending external agencies and school is not aware of these interventions. • Students who were attending external agencies and no longer but school has not been made aware of same. ***Medical*** • Administration of medicine • Administration of first aid	❖ Risk of the student harming themselves or others. ❖ Risk of exposing other students to challenging behaviours and causing anxiety etc. ❖ Risk of students engaging in school support that may conflict with the work being done by an external agency. ❖ Risk of students not being in receipt of appropriate school support because the school thought they were still engaged in an external service ❖ Risk of harm while they are receiving medicines ❖ Risk of harm while receiving First Aid	❖ School requires immediate notification to a change in living arrangements/medical conditions. ❖ School requests a 3rd party contact be available in case of emergency and both parents/guardians are uncontactable ❖ The school has Student Support Teams with particular understanding of the needs of the students in its care, including their background. ❖ The school will contact Tusla/Gardai where they cannot make contact with parent/guardians in the vital interest of the child. ❖ School has a Substance Misuse Policy ❖ School has a Positive Code of Behaviour ❖ Parents/Guardians to make the school aware when students are/were engaging or disengaging with external services ❖ All medication must be safely stored in the First Aid room and a detailed log kept of all First Aid incidents that occur. ❖ Staff are regularly trained and upskilled in First Aid ❖ The school has a set of procedures in relation to the administration of medicines. ❖ The school has in place a policy for the administration of medication to students ❖ Details of students with medical conditions are available subject to consent to relevant staff and school Management

		❖ The school has procedures for the administration of First Aid (Post of Responsibility) ❖ A number of Staff are trained in Occupational First Aid ❖ A number of staff are trained on how to use the Defibrillator ❖ Automate External Defibrilator guidelines are in place
Recruitment		
Staff Recruitment is a function of TETB	❖ Risk of harm to students by recruitment of inappropriately qualified personnel ❖ Risk of harm to students from personnel who have a history of unacceptable practices in previous employment ❖ Risk of harm to students from a member of personnel with a history of abuse ❖ Risk of harm to a student by a member of personnel unwilling to commit to the expected standards of the school ❖ Risk of harm due to inappropriate relationship / communications between child and another child or adult	❖ The school adheres to the requirements of the Garda vetting legislation and relevant DES circulars in relation to recruitment and Garda vetting ❖ TETB provides an Induction programme for new staff ❖ When appointing, detailed references are sought ❖ The school has a rigorous interview process ❖ All new staff are on a probationary period. ❖ TETB employment guidelines
Sporting and Extra-Curricular Activities ***Travel*** Travelling to / from matches / competitions / expos / events etc ***Toilets/Dressing Rooms*** • Use of toilet / changing / shower areas in school, in other schools, and in other locations	❖ Risk of harm while student participating in out of school activities ❖ Risk of harm due to inadequate supervision of students while attending out of school activities ❖ Risk of harm to students through bullying when away from home on school trips ❖ Risk of a student being harmed by a member of school personnel / a member of staff of another	❖ The school has in place an Educational School Tours/ Trips and extra-curricular Sporting Activities Policy and clear procedures in respect of same. ❖ It is part of the current ETB tender that the company who is awarded the contract will confirm that their drivers and employees are Garda vetted. This is part of the process of awarding the contract ❖ All staff and volunteers are Garda vetted ❖ All staff have been provided with the Child Safeguarding Statement and have had appropriate training. ❖ School sports personnel are required to adhere to the Child Protection Procedures for Primary and Post-Primary Schools

Charity and Fundraisers • Fundraising events ***Trips*** • School trips involving overnight stay • School outings	organisation or other person while participating in sporting or other extra-curricular activities ❖ Use of off-site facilities	2017 and also are required to adhere to the Children First Act 2015 ❖ The school implements in full the Wellbeing Programme at Junior Cycle, incorporating PE ❖ The school has Acceptable Use and Data Protection Policies in relation to the use of digital media ❖ The school has a PE Policy in respect of changing rooms. ❖ Prior to the use of off-site facilities teachers will check suitability. ❖ The school requires insurance and child protection details to be in place by the visiting organisations for students. ❖ Safeguarding service level agreement in place prior to school being used. ❖ The school has provided each external organisation/staff with a copy of the school's Student Safeguarding Statement and procedures ❖ The *Child Protection Procedures for Primary and Post-Primary Schools 2017* are made available to all such personnel ❖ External Personnel are required to adhere to the *Child Protection Procedures for Primary and Post-Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children First Act 2015.*
Medical • Administration of first aid following a sports injury	❖ Risk of harm to student while student is receiving first aid treatment	❖ A minimum of two members of staff attend all school related activities [internal/external]. ❖ SNAs available to accompany students with additional needs. ❖ A member of staff is present for any external coaches visiting the school
Non -school staff Use of external personnel to support sports and other extra-curricular activities	❖ Risk of harm in one-to-one teaching situations ❖ Risk of harm due to inappropriate relationship / communications between child and another child or adult	❖ All staff are mandated persons and are obliged to report any knowledge of inappropriate relationships/communications. ❖ All classrooms, meeting rooms have a glass panel in the door and that, where possible the teacher will leave the door open. The student will always sit in view of the open door/glass pane.

• Sports coaches • Volunteers/Parents in sports activities ***ICT*** • Use of social media and technology to record and report on extra-curricular activities and events ***Other organisations*** • After school use of school premises by other organisations • Use of school premises by other organisations during school day	❖ Risk of harm caused by an adult communicating with pupils in appropriate manner via social media, texting, digital device or other manner ❖ Risk of harm caused by member of school personnel or a student circulating inappropriate material in relation to sporting activities via social media, texting, digital device or other manner ❖ Risk of student being harmed in the school by a visitor to the school	❖ Opt-in / out question for parents/guardians to indicate preferences re video recording/student images ❖ Students name not to be displayed with image without consent. ❖ The school has in place Acceptable Use and Data Protection Policies in respect of use of computers, internet, social media and other technology ❖ Refer to AUP with regards guidelines in exceptional circumstances. ❖ Students are under constant supervision while accessing ICT ❖ Where there is a concern of inappropriate use of social media/online bullying, parents/guardians are immediately contacted and requested to investigate. ❖ The school complies with the agreed disciplinary procedures for teaching staff ❖ CCTV system in operation ❖ All visitors to the school adhere to sign in system ❖ All visitors are accompanied by BAM member of staff ❖ BAM staff remain in school until the school building closes.

Important Note: It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the Children First Act 2015 and not genera health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on 14th September 2023. It shall be reviewed as part of the school's annual review of its Child Safeguarding Statement.

Policy Reviewed

Signed _____ Date _____

Chairperson, Board of Management

Signed _____ Date _____

Principal/Secretary to the Board of Management